

INCOME TAX PREPARATION CERTIFICATE

18 Semester Credit Hours; Curriculum: 0007

| Code | Title | Hours |
|----------------------------------|--|-------|
| Courses for a Certificate | | |
| ACC 153 | Principles of Financial Accounting | 4 |
| ACC 180 | Accounting with Microsoft Excel ¹ | 3 |
| ACC 188 | Cloud Accounting ² | 3 |
| or ACC 250 | Accounting Systems and Procedures | |
| ACC 244 | Income Tax Accounting | 3 |
| ACC 255 | Careers in Accounting | 2 |
| ACC 274 | Advanced Tax Accounting | 3 |
| Total Hours | | 18 |

¹ Students who have completed ACC 164, ACC 173, and/or ACC 251 in previous terms may follow the program requirements outlined in the 2016 college catalog or contact the department co-chair for further information.

² ACC 250 may have been completed prior to Fall 2018.

Income Tax Preparation Certificate Pathway

The following Pathway is recommended for students pursuing the Income Tax Preparation Certificate.

| Course | Title | Hours |
|-----------------------|------------------------------------|-------|
| First Year | | |
| Semester One | | |
| ACC 153 | Principles of Financial Accounting | 4 |
| | Hours | 4 |
| Semester Two | | |
| ACC 180 | Accounting with Microsoft Excel | 3 |
| ACC 188 | Cloud Accounting | 3 |
| ACC 244 | Income Tax Accounting | 3 |
| ACC 255 | Careers in Accounting | 2 |
| | Hours | 11 |
| Semester Three | | |
| ACC 274 | Advanced Tax Accounting | 3 |
| | Hours | 3 |
| Total Hours | | 18 |

Note: Pathway is a recommended sequence of courses. Students should contact the department co-chair to discuss the course sequence as well as course prerequisites and recommendations.