

# PAYMENT POLICY

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You may pay by cash, check, credit card, in person, or online after logging in to your *myOakton* account ([my.oakton.edu](http://my.oakton.edu)).

## Check Payment

Checks must include the student's name and I.D. number, and the semester or session for which the payment is being made. College staff will write student I.D. numbers on checks if a student has not done so already. Students who prefer not to have I.D. numbers on their checks should submit payment by cashier's check, money order, or cash. (*Do not submit cash for mail-in or drop-off payments.*)

## Credit Card Payment

Oakton accepts Visa, MasterCard, and Discover for payment of tuition, fees and bookstore purchases.

## Tuition Payment Plans

To help students meet their educational expenses, Oakton College offers a tuition payment plan. This is not a loan. There is no credit check, no interest or finance charges, and no debt is incurred. The cost for this budget plan is a nonrefundable fee of \$25 per semester. For more details or to enroll in the tuition payment plan, contact the Cashier's Office at 847.635.1639.

## Registration

Payment for tuition and fees must be made by the due date displayed on the online student account statement.

## Nonpayment

Students who do not pay tuition and fees by the payment deadline may be dropped from all of their courses. Students who are dropped are required to pay all tuition and fees due. See Student Financial Assistance section for additional information.

## Refunds

Students who officially withdraw from any or all of their classes may be eligible for a refund. Refund deadlines vary based upon the length, in weeks, of the class. For more information, refer to the Oakton class schedule or call the Enrollment Center at 847.635.1700.

## Refunds for Course Cancellations

When courses are canceled by the College, students enrolled in the course will be given a full refund of tuition and fees associated with the class.

## Refunds for Administrative Withdrawal

When withdrawal from a class is at the direction of a vice president of the College or their designee, the percentage of refund will be at the discretion of the vice president, based upon the situation and/or circumstances. The student will be notified by letter as to why the action is being taken and the percentage of refund, if any. Financial aid recipients may have their financial aid adjusted or may need to repay funds if an administrative withdrawal is approved.